

**THE WOODLANDS FIREFIGHTERS' RETIREMENT SYSTEM  
MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES  
January 27, 2023  
9:00 A.M.**

**Those present were:**

Jennifer Hanna	Plan Administrator
Doug Adams, Chairman	Woodlands Firefighters' Retirement System
Eric Secrest, Trustee	Woodlands Firefighters' Retirement System
Anthony Fasone, Trustee	Woodlands Firefighters' Retirement System
Jeff Johnston, Trustee	Woodlands Firefighters' Retirement System

**Absent:**

Kellan Shaw, Trustee	Woodlands Firefighters' Retirement System
Andrew Pitre, Trustee	Woodlands Firefighters' Retirement System
Karen Dempsey, Trustee	Woodlands Firefighters' Retirement System

1. Pledge of Allegiance
2. Called to order @ 9:11 a.m.

**No Public Comments**

**Consent Agenda**

**All Items under this section, Consent Agenda, are considered to be routine by The Woodlands Firefighters' Retirement System Board and may be enacted by one motion. If discussion is desired, any item may be removed from the Consent Agenda and will be considered separately.**

3. Consider approving the consent agenda items for each of the following:
  - A) Statement of Revenues and Expenditures for November 2022.
  - B) Financial Budget Reports for November 2022.
  - C) Statement of Revenues and Expenditures for December 2022.
  - D) Financial Budget Reports for December 2022.
  - E) Review and consider approving minutes of the December 9, 2022 regular Board of Trustees Meeting. -See Amendments
  - F) Approval of Present Invoice – AndCo, Jackson Walker, Jennifer Hanna, and RHI .

Motion by Anthony Fasone, seconded by Andrew Pitre approving consent agenda as presented with amendment to minutes. Motion passed.

**Items for Individual Consideration**

4. Motion by Jeff Johnston, seconded by Erik Secrest accepting AndCo up to date investment report. Motion Passed.
5. No action to rebalancing portfolio with AndCo.

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6. Motion by Anthony Fasone, seconded by Jeff Johnston to approve Actuarial Contract Review and engagement letter with Definiti. Motion Passed.
7. Motion by Erik Secrest, seconded by Jeff Johnston to approve the Audit Contract Review and engagement letter with Blazek and Vetterling. Motion Passed.
8. Motion by Anthony Fasone, seconded by Erik Secrest for Chairman to discuss changes to administrator contract to bring back to the board next month. Motion Passed.
9. Motion by Doug Adams, seconded by Anthony Fasone to approve fiduciary Insurance renewal Policy. Motion Passed.
10. Call for future agenda items to include Administrative Contract, Quarterly Review, Social Security Update, Berryman Drop, and Updated Drop Red-lined Form.
11. Motion by Doug Adams, seconded by Anthony Fasone to Adjourn Meeting at 9:45 A.M. Motion Passed.